

Proposal Evaluation Checklist

For Rooftop and Outdoor Living Experiences

DOES THE PROPOSAL INCLUDE...	FIRM A	FIRM B	FIRM C
collaboration with the architect and other design consultants?	☐	☐	☐
cost estimating/budgeting advice for the design?	☐	☐	☐
construction details for each custom design element?	☐	☐	☐
3D visualization of conceptual design?	☐	☐	☐
a clear design process?	☐	☐	☐
multiple pricing options?	☐	☐	☐
examples of completed work that demonstrate value?	☐	☐	☐
IS THE FIRM COMMITTED TO...	FIRM A	FIRM B	FIRM C
meeting all deadlines?	☐	☐	☐
being responsive?	☐	☐	☐
maintaining excitement about the project?	☐	☐	☐
resolving issues based on the complexity of the project?	☐	☐	☐
TOTALS:	_____	_____	_____